

**TOWN OF PAVILION
REGULAR MEETING MINUTES**

**April 8th, 2026
7:00PM**

The Town Board of the Town of Pavilion held the Regular Board meeting on April 8th, 2026 at the Town Hall, One Woodrow Drive, Pavilion, New York 14525 at 7:00 pm:

Supervisor James Thater-Present
Councilperson John Rudgers- Present
Councilperson Scott Savidge-Present
Councilperson Lee Brooks-Absent
Councilperson Kennth Steinmetz-Present

Others: Stacy Halsted, Robert LaPoint, 2 MRB representatives, 4 residents

Following pledge to the Flag, Supervisor Thater opened the meeting at 7:00 PM.

REPORTS:

Highway James Cleveland: (Absent)

Highway John Rudgers:

- Cleaning up/clearing ditches and culverts
- Painting of Plows & Winter Close up underway
- Will be starting paving season

Sewer Kenneth Steinmetz:

- Letter to Sewer Owners to go out as reminder of what is allowable
- Lift station grinder: Build up in future to proactively keep from flooding
- UV Project Electric Dialer System undersized approval needed and allowance needed for approval of new switch to handle capacity

Boards Scott Savidge:

- Few permits in however none that need planning board
- Comprehensive Plan moving along

Water Lee Brooks: (Absent)

- (Given by Supervisor Thater) Ok to go to Bid, Pre-Bid Meeting April 29th, Bid meeting May 6th

OLD BUSINESS:

- Councilperson Steinmetz offered a motion, seconded by Supervisor Thater

Resolution 34, 2026: Authorization from contingencies to cover additional electrical expenses in the UV Wastewater Treatment Project in the amount of \$5,100

RESOLVED:

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Aye
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Absent
Councilperson Kenneth Steinmetz	Aye

- Supervisor Thater offered a motion, seconded by Councilperson Steinmetz

Resolution 35, 2026: Appreciation to GC Soil And Water Authority

WHEREAS, the Town of Pavilion recognizes the vital importance of stewardship, water quality protection, and sustainable land use practices for the health, safety, and well-being of its residents; and

WHEREAS, the Town of Pavilion partnership with the Genesee County Soil and Water Authority for its many years has provided invaluable financial support, technical expertise, and programmatic assistance with various projects and;

WHEREAS, the Town of Pavilion Town Board wishes to formally acknowledge and express its sincere gratitude for the Authorities' continued commitment, collaboration, and services to the Town and its residents

NOW, THEREFORE, BE IT RESOLVED, the Town of Pavilion hereby extends its heartfelt appreciation to the Genesee County Soil and Water Authority for its years of fundings, guidance, and support and;

BE IT FURTHER RESOLVED, that a copy of this Resolution be transmitted to the Genesee County Soil and Water Authority as a token of the Town's gratitude and recognition.

DULY ADOPTED, by the Town Board and the Town of Pavilion on the 8th day of April of 2026.

RESOLVED:

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Aye
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Absent
Councilperson Kenneth Steinmetz	Aye

NEW BUSINESS:

- Councilperson Rudgers offered a motion, seconded by Councilperson Savidge

Resolution 36, 2026: Re-appoint Sarah Kingdon as Board of Assessment Review member for term of 10/01/2025- 09/30/30

RESOLVED:

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Aye
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Absent
Councilperson Kenneth Steinmetz	Aye

- Councilperson Savidge offered a motion, seconded by Councilperson Steinmetz

Resolution 37, 2026: Approval of William Kennet water hook up application

RESOLVED:

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Aye
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Absent
Councilperson Kenneth Steinmetz	Aye

- Councilperson Steinmetz offered a motion, seconded by Councilperson Savidge

Resolution 38, 2026: Approval of Mengel, Metzger, Barr & Co Audit cost not to exceed \$7,500

RESOLVED:

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Aye
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Absent
Councilperson Kenneth Steinmetz	Aye

- Councilperson Steinmetz offered a motion, seconded by Councilperson Rudgers

Resolution 39, 2026: Legal Services Authorization for WD7

WHEREAS, the Town of Pavilion (hereinafter referred to as Town Board) is installing new water main, valves, hydrants, and appurtenances within Water District #7 in the Town; and

WHEREAS, the Town received funding from USDA in the form of a grant and loan. USDA has

issued a Letter of Conditions for the Town of Pavilion. Part of the Letter of Conditions is to retain service of an Attorney and enter into an Agreement. The Agreement is to provide a “not to exceed amount” to provide services related to the Water District; and

WHEREAS, the Attorney, Jake M. Whiting, has offered to provide Legal Services related to the Water District for a fee not to exceed \$18,000; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board accepts and approves the Legal Services Agreement in the amount “not to exceed” \$18,000 for Legal Services to the district and authorizes the Supervisor to sign the provided Legal Services Agreement

RESOLVED:

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Aye
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Absent
Councilperson Kenneth Steinmetz	Aye

- Supervisor Thater offered a motion, seconded by Councilperson Savidge

Resolution 40, 2026: Set Public Hearing Date for Zoning Amendments for May 13th, at 7 PM

RESOLVED:

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Aye
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Absent
Councilperson Kenneth Steinmetz	Aye

Information:

- Reminder: Clerk’s Office Closed April 20-22
- Loader quotes moved to next month’s agenda

Approval:

- Councilperson Savidge offered a motion, seconded by Councilperson Steinmetz

Approve March 2026 Regular Meeting Minutes.

RESOLVED:

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
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Councilperson John Rudgers	Aye
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Absent
Councilperson Kenneth Steinmetz	Aye

- Supervisor Thater offered a motion, seconded by Councilperson Rudgers

Authorization for clerk to draw a warrant on the supervisor to pay bills and to approve the March 2026 operating statement, bank reconciliation & clerk report.

RESOLVED:

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Aye
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Absent
Councilperson Kenneth Steinmetz	Aye

PUBLIC COMMENT:

- Monument Work Needed, Weather Permitting
- No event law raises concern by a resident

Supervisor Thater made a motion at 7:51 PM to adjourn the meeting seconded by Councilperson Rudgers. Approved by unanimous vote (4-0). Voting all ayes.

Respectfully submitted,

Stacy Halsted
Town Clerk