

**TOWN OF PAVILION  
REGULAR MEETING MINUTES**

**May 13, 2026  
7:00PM**

The Town Board of the Town of Pavilion held the Regular Board meeting on May 13th, 2026 at the Town Hall, One Woodrow Drive, Pavilion, New York 14525 at 7:00 pm:

Supervisor James Thater-Present  
Councilperson John Rudgers-Absent  
Councilperson Scott Savidge-Present  
Councilperson Lee Brooks-Absent  
Councilperson Kenneth Steinmetz-Present

Others: Stacy Halsted, James Cleveland, & 5 Residents

Following pledge to the Flag, Supervisor Thater opened the meeting at 7:00 PM.

**REPORTS:**

Highway James Cleveland:

- Mowing Underway
- Paving Schedule to come soon
- Peoria Rd Culvert replacement complete, Transit Road culvert replacement coming soon
- Fiber Mat completed

Highway John Rudgers: (Absent)

Sewer Kenneth Steinmetz:

- Grinder Pump has been rebuilt
- UV System Ready almost complete

Boards Scott Savidge:

- Comprehensive Plan moving along; feedback received from County(Felipe)
- No matters for planning board this month
- 4 permits issues and 8 inspections completed by Code Enforcement Officer

Water Lee Brooks:

- Met with MRB: Bids came in Over
- Discussion on options: start with asking Rural Development for more funding

**OLD BUSINESS:**

None

NEW BUSINESS

- Councilperson Steinmetz offered a motion, seconded by Councilperson Savidge

**Resolution 41, 2026: Reset Public Hearing Date for Zoning Amendments to June 10, 2026 at 7PM**

**RESOLVED:**

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Absent
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

- Councilperson Brooks offered a motion, seconded by Councilperson Savidge

**Resolution 42, 2026: Approve Town Clerk to transfer \$53,882.04 from Justice Account to Operating Account**

**RESOLVED:**

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Absent
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

- Councilperson Savidge offered a motion, seconded by Councilperson Brooks

**Resolution 43, 2026: Approve Town Clerk to transfer \$2807.92 from Tax Account To Operating Account as Earned P&I from current years tax collection**

**RESOLVED:**

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Absent
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

- Councilperson Steinmetz offered a motion, seconded by Councilperson Brooks

**Resolution 44, 2026: Approve Increase of Pay to Debbie McCullough for the 2026 Cemetery Mowing for the monument on the corner of Asbury and Blackstreet in the amount of \$350 to \$450**

**RESOLVED:**

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Absent
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

- Councilperson Savidge offered a motion, seconded by Councilperson Steinmetz

**Resolution 45, 2026: Approve following budget modification**

**GENERAL FUND-TOWN WIDE**

<i>Transfer From:</i> A1990.4	Contingency	\$	15,000.00
	Unexpended Balance	\$	11,611.00
	<b>TOTAL:</b>	<u>\$</u>	<u>26,611.00</u>

<i>Transfer To:</i> A1110.1S	Court Security Services	\$	1,000.00
A1110.4	Justice Contr.	\$	22,000.00
A1330.4	Tax Collector Services	\$	800.00
A1950.4	Taxes & Assess On Munic Prop, Contr	\$	2,811.00
	<b>TOTAL:</b>	<u>\$</u>	<u>26,611.00</u>

**RESOLVED:**

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Absent
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

- Councilperson Steinmetz offered a motion, seconded by Councilperson Savidge

**Resolution 46, 2026: Approve standard 6-hour workday for Stacy Halsted, Town of Pavilion Town Clerk with 13.34 service credits based on the submitted Record of Activities.**

**RESOLVED:**

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Absent
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

- Councilperson Steinmetz offered a motion, seconded by Councilperson Brooks

**Resolution 47, 2026: Approve standard 6-hour workday for Scott Savidge, Town of Pavilion Councilman with 2.39 service credits based on the submitted Record of Activities.**

**RESOLVED:**

Approved by vote (3-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Absent
Councilperson Scott Savidge	Abstain
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

- Councilperson Steinmetz offered a motion, seconded by Councilperson Savidge

**Resolution 48, 2026: Approve the purchase of 2026 Caterpillar 938 Wheel Loader Serial # EZY03766 in the amount of \$229,000.00**

**RESOLVED:**

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Absent
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

- Councilperson Brooks offered a motion, seconded by Councilperson Savidge

**Resolution 49, 2026: Approve MRB to seek additional funding for WD7 from Rural Development**

**RESOLVED:**

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Absent
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

**INFORMATION:**

- Concert in the Park June 27<sup>th</sup>, 2026 at 6 PM
- New Website: Townofpavilion.gov and Fire Company has a new website pavilionfire.org
- Hiring: Deputy Town Clerk

**Approval:**

- Councilperson Steinmetz offered a motion, seconded by Supervisor Thater

Approve March 2026 Regular Meeting Minutes.

**RESOLVED:**

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Absent
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

- Councilperson Steinmetz offered a motion, seconded by Councilperson Savidge

Authorization for clerk to draw a warrant on the supervisor to pay bills and to approve the March 2026 operating statement, bank reconciliation & clerk report.

General: \$24,824.83	Highway: \$46,714.21	Capital: \$76,450.00
Sewer: \$15,313.22	Water: \$8,982.09	

**RESOLVED:**

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Absent
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

**PUBLIC COMMENT:**

- Oberlin attending the Oatka Creek Meeting
- Cleveland made mention of speed enforcement trailer placed in front of school

Supervisor Thater made a motion at 7:40 PM to adjourn the meeting seconded by Councilperson Savidge. Approved by unanimous vote (4-0). Voting all ayes.

Respectfully submitted,

Stacy Halsted  
Town Clerk