

**TOWN OF PAVILION
REGULAR MEETING MINUTES**

**June 10, 2026
7:00PM**

The Town Board of the Town of Pavilion held the Regular Board meeting June 10th, 2026 at the Town Hall, One Woodrow Drive, Pavilion, New York 14525 at 7:00 pm:

Supervisor James Thater-Present
Councilperson John Rudgers-Present
Councilperson Scott Savidge-Present
Councilperson Lee Brooks-Present
Councilperson Kennth Steinmetz-Present

Others: Stacy Halsted, James Cleveland, & 5 Residents

Following pledge to the Flag, Supervisor Thater opened the meeting at 7:00 PM.

At 7:00 PM, Supervisor Thater opened the public hearing for Zoning Amendments at 7:00PM.

Scott Savidge gave overview of the amendments being made to the Zoning Laws.

REPORTS:

Highway-James Cleveland:

- Asbury Rd: Pipes replacement underway & ditching being done
- Moving to south side of 20 to replace pipes
- Hawks Rd. pipe replacement in near future & possible paving project for this year
- 1st round of roadside mowing complete
- Brought topic of declaring loader and cut away as surplus

Highway-John Rudgers:

- No Report

Sewer-Kenneth Steinmetz:

- No Report

Boards-Scott Savidge:

- Comprehensive Plan moving along; stakeholder meeting on July 22nd with a public hearing tba in future

Water-Lee Brooks:

- MRB sent over Revised Form E; Lee to schedule a sit down to discuss the amounts increased on line items other than construction before asking RD for more funding

OLD BUSINESS:

- None

NEW BUSINESS

- Councilperson Steinmetz offered a motion, seconded by Councilperson Savidge

Resolution 50, 2026: To approve and name the Town of Pavilion's animal shelter of choice as Genesee County Animal Shelter

RESOLVED:

Approved by unanimous vote (5-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Aye
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

- Councilperson Steinmetz offered a motion, seconded by Councilperson Brooks

Resolution 51, 2026: To approve the creation of a new budget line (A2705) in accordance with Agriculture & Markets (AGM) Section 109, CHAPTER 69, ARTICLE 7 to which the Town shall deposit all monies collected from voluntary contributions from and during dog registrations and/or renewals into a dedicated fund to which the donated funds will be allocated to the Genesee County Animal Shelter annually.

RESOLVED:

Approved by unanimous vote (5-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Aye
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

- Councilperson Savidge offered a motion, seconded by Councilperson Steinmetz

Resolution 52, 2026: Approval to renew the Annual Software Support Contract effective 7/1/26 through 6/30/2027 with Williamson Law Book Company as the Sewer Districts Software Program

RESOLVED:

Approved by unanimous vote (5-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Aye
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye

Councilperson Kenneth Steinmetz Aye

- Councilperson Savidge offered a motion, seconded by Councilperson Steinmetz

Resolution 53, 2026: Legal Service Agreement Authorization

WHEREAS, the Town of Pavilion (hereinafter referred to as Town Board) is intending to extend public water to several roads in the southeast portion of the Town, requiring the creation of a new Water District (Water District 7); and

WHEREAS, the Town received funding from USDA in the form of a grant and loan, and part of the Letter of Conditions issued by the USDA is to retain service of Legal Counsel and enter into an Agreement including a “not to exceed amount” to provide services related to the Water District; and

WHEREAS, Jake M. Whiting, Esq., submitted an Agreement for Legal services for the Water District 7 Project. An estimated amount “not to exceed amount” is \$18,000.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board accept and approve the Agreement of Jake M. Whiting, Esq., in the amount “not to exceed” of \$18,000 for Legal services to the district and authorize the Town Supervisor to enter into the Agreement and sign the agreement provided.

RESOLVED:

Approved by unanimous vote (5-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Aye
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

- Councilperson Savidge offered a motion, seconded by Councilperson Rudgers

Resolution 54, 2026: Declare loader and cut away as surplus for highway department

RESOLVED:

Approved by unanimous vote (5-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Aye
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

- Councilperson Steinmetz offered a motion, seconded by Councilperson Brooks

Resolution 55, 2026: Approve the Zoning Law Amendments

RESOLVED:

Approved by unanimous vote (5-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Aye
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

INFORMATION:

- Concert in the Park June 27th, 2026 at 6 PM
- Hiring: Deputy Town Clerk

APPROVALS:

- Councilperson Steinmetz offered a motion, seconded by Supervisor Thater

Approve May 2026 Regular Meeting Minutes.

RESOLVED:

Approved by unanimous vote (5-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Aye
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

- Councilperson Savidge offered a motion, seconded by Councilperson Steinmetz

Authorization for clerk to draw a warrant on the supervisor to pay bills and to approve the May 2026 operating statement, bank reconciliation & clerk report.

General: \$15,816.65	Highway: \$92,801.19	Capital: \$0
Sewer: \$19,773.09	Water: \$3,347.52	

RESOLVED:

Approved by unanimous vote (5-0). Voting was as follows:

Supervisor James Thater	Aye
Councilperson John Rudgers	Aye
Councilperson Scott Savidge	Aye
Councilperson Lee Brooks	Aye
Councilperson Kenneth Steinmetz	Aye

PUBLIC COMMENT:

- Zoning Amendments were again discussed due to resident inquiry

Supervisor Thater made a motion at 7:39 PM to adjourn the public hearing seconded by Councilperson Rudgers. Approved by unanimous vote (5-0). Voting all ayes.

Supervisor Thater made a motion at 7:47 PM to adjourn the meeting seconded by Councilperson Savidge. Approved by unanimous vote (5-0). Voting all ayes.

Respectfully submitted,

Stacy Halsted
Town Clerk